



**GENERAL INVESTMENTS DIVISION
PROCUREMENT DEPARTMENT**

**TED (042/2020)
CALL FOR OPEN TENDER FOR THE SUPPLY OF ELECTRICAL MATERIAL FOR THE VEHICLES,
BUILDING FACILITIES AND OTHER THPA SA INFRASTRUCTURE**

TENDER PROCEDURE SUMMARY

OPEN TENDER	
ECONOMIC OPERATOR	THESSALONIKI PORT AUTHORITY SA Main Activity: Port services Address: Inside the Port of Thessaloniki PC 54625, Thessaloniki Tel: 2310593121, Fax: 2310510500 Email: secretariat@thpa.gr Website: http://www.thpa.gr
Tender closing date	25/2/2020
Deadline for the Submission of Requests For clarifications	20/2/2020
Estimated supply value	50.000€ plus VAT, with option right 20%
Award criterion	Most economically advantageous offer, based on offered pricelist alone (<u>Highest Discount</u>)
Contact persons for information / clarifications	On the tender procedure Name: Chrisanthi Athanasiou Email: cathanasiou@thpa.gr Phone: +302310593360, 363 On technical issues Name: Zacharias Pantelidis Email: zpantelidis@thpa.gr Phone: +302310593522

PART A: GENERAL & SPECIAL TERMS

ARTICLE 1 Description of the Physical & Financial Scope of the Contract

1.1. Physical Scope

The tender's scope is the supply of electrical material to meet the six-month needs of vehicles, building facilities and other ThPA SA infrastructure, as analyzed per group.

1.2. Financial Scope

The maximum value of the supply amounts to **FIFTY THOUSAND EUROS (50.000,00€)**, plus VAT and is broken down in 6 groups as follows:

GROUP 1 "CABLES": estimated value of sixteen thousand euros (16.000€) plus VAT with acceptable manufacturers (**GREEK CABLES**)

GROUP 2 " LIGHTING": estimated value of ten thousand euros (10.000€) plus VAT with acceptable manufacturers (**OSRAM, PHILIPS, PETRIDIS**)

GROUP 3: "PIPES -TUBES - GRIDS" estimated value of two thousand euros (2.000€) plus VAT with acceptable manufacturers (**KOUVIDIS, COURBI, POLIECO, VIOKAR, ELVAN**)

GROUP 4" FUSES": estimated value of two thousand euros (2.000€) plus VAT with acceptable manufacturers (**ETI,BUSSMAN-EATON**)

GROUP 5 "INTERNAL ELECTRICAL INSTALLATION, - MEDIUM VOLTAGE INDUSTRIAL AUTOMATION" estimated value of fifteen thousand euros (15.000€) plus VAT with acceptable manufacturers (**SIEMENS, ABB, SCHNEIDER**)

GROUP 6" MISCELLANEOUS": estimated value of five thousand euros (5.000€) plus VAT with acceptable manufacturers (**ABB, LEGRAND, HAGER, VIOKAR**)

Candidates may submit an offer for one or more groups.

1.3. Option right

ThPA SA reserves the right to exceed the maximum value of the contract by 20% by exercising the option right. ThPA SA reserves the right to exceed the estimated cost/group and choose from the supplier's official pricelist different types of electrical material that are not included in the above list.

1.4. Duration

The supply will be executed in parts depending on ThPA SA needs, within six (6) months commencing the day after the relevant contract.

ARTICLE 2 DESCRIPTION OF PROCEDURE

2.1. Offer evaluation criteria

The contract will be awarded according to the criterion of the highest discount percentage, i.e., the highest single discount % on the retail price of the electrical material as indicated on the manufacturers official printed or electronic price lists. **In order to select the lowest price, the total price of each group will be evaluated separately.**

2.2. Time for submitting offers

The offers shall be submitted by **25/2/2020** at the latest, not subject to terms, requirements, conditions or provisos at the e-mail cathanasiou@thpa.gr and CC to the email: ptheologou@thpa.gr. After the closing date and time, it shall not be possible to submit offers. Any offers submitted late shall not be considered.

2.3. Clarifications

Requests to provide additional information or clarifications are submitted by no later than five (5) days before the offer closing date at the email cathanasiou@thpa.gr with a copy to ptheologou@thpa.gr

For technical issues, clarifications will be notified on the email zpantelidis@thpa.gr.

The clarifications shall be posted on the THPA SA website www.thpa.gr.

2.4. Cancellation-Procedure modification

THPA SA reserves the right to cancel the award procedure or to decide a repetition at any stage of the process. It also reserves the right to modify the terms of the procedure with transparency.

ARTICLE 3 – OFFER CONTENT

Offers shall be submitted in Greek, bearing the signature and stamp of the company and they shall include the following information:

(A) Financial offer, completion of the sample, which will state:

- Discount % for the requested groups. The offer prices (discount %) are binding for the contractor till the last final reception of the procured materials. The revision of the Contractor's offer discount % is excluded.
- The extra discount granted by the participant if the option right is activated in the case that the value of the supply exceeds the amount of fifty thousand (50,000€) plus VAT.
- The validity time of the offer, which shall be at least 60 days.

(b) **Official price lists** of the selected manufacturers and information material of the manufacturers of the offered materials.

It is clarified that, in his offer, the participant IS OBLIGED to inform ThPA SA about the origin of all group materials by stating in detail the types and manufacturers and through brochures (PROSPECTUS) displaying all the technical characteristics of these material in order to allow competent Tender Committee to conduct the technical inspection of the offer.

(c) Solemn statement of Law 1599/86, as applicable stating:

- Information of the candidate's legal representative.
- The offerer has become fully aware of the terms herein and accepts them fully and unconditionally.
- Any other necessary information, at the discretion of the participants.

(D) Concise company presentation (profile)

ARTICLE 4 – SPECIAL PROCUREMENT EXECUTION TERMS

4.1. Delivery

The electrical material will be delivered in parts to ThPA SA Main Warehouse at the supplier's responsibility and expense within three (3) working days from the reception of the written order. The delivery period can, in exceptional circumstances, be extended by up to two (2) working days, upon consent by ThPA SA after a relevant request by the supplied which must be submitted within twelve (12) hours from the order placement.

4.2. PERFORMANCE BOND

For signing the relevant Contract, it is necessary to submit a Performance Letter of Guarantee, the amount of which is defined as 5% of the total contract price, VAT excluded, and is submitted before or during contract signing.

The performance bond shall cover entirely and without exceptions the implementation of all the contract terms and any claim of ThPA SA against the supplier.

The performance bond shall be forfeited in the case where the terms of the contract are violated, as specifically defined.

4.3. PAYMENT METHOD

The supplier's payment will be made against invoice, sixty (60) days from the month the invoice is issued.

The invoicing will be made at the end of each month and will include all the dispatch notes of the month.

4.4. PRICE ADJUSTMENT

The discount offered on the manufacturers' price lists are considered **fixed and final** and are not subject to adjustment for any reason and cause until the end of the supply. For this reason, the participation of each interested party in the tender implies the express, unconditional and irrevocable waiver of any right in favor of him to adjust the discount rate on the price list.

ARTICLE 5 - Offer Evaluation

Offers shall be evaluated by the Tender Committee at a reasonable time after the offer closing date.

During the evaluation, the Committee addresses requests to the participants to provide clarifications on the submitted documents and the participants must provide the clarifications within the specified deadlines, as the case may be.

ARTICLE 6 - Dispute Resolution - Applicable Law

This contract is governed by the Greek and EU Legislation and any dispute that may arise between THPA SA and the Contractor, regarding the execution, implementation of or, in general, the relationships created with this contract shall be settled by the competent courts of Thessaloniki.

THE CHIEF EXECUTIVE OFFICER

FRANCO NICOLA CUPOLO

SAMPLE FINANCIAL OFFER

[COMPANY STAMP]

FINANCIAL OFFER

MATERIALS GROUPS	ACCEPTABLE MANUFACTURERS	DISCOUNT %	EXTRA DISCOUNT %
<i>GROUP 1" CABLES"</i>	<i>GREEK CABLES</i>		
<i>GROUP 2" LIGHTING"</i>	<i>OSRAM, PHILIPS, PETRIDIS</i>		
<i>GROUP 3 RFP "PIPES-TUBES- GRIDS"</i>	<i>KOUVIDIS, COURBI, POLIECO, VIOKAR, ELVAN</i>		
<i>GROUP 4 "FUSES"</i>	<i>ETI, BUSSMAN-EATON</i>		
<i>GROUP 5 - "INTERNAL ELECTRICAL INSTALLATION - MEDIUM VOLTAGE INDUSTRIAL AUTOMATION"</i>	<i>SIEMENS, ABB, SCHNEIDER</i>		
<i>GROUP 6" MISCELLANEOUS"</i>	<i>ABB, LEGRAND, HAGER, VIOKAR</i>		

The above prices do not include VAT.

OFFER VALIDITY PERIOD.....

Thessaloniki,2020

THE BIDDER

Stamp- Signature

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Reg. No: 42807/06/B/99/30 | GEGR No. 58231 004000 | SEAT: Thessaloniki

